

2018 Vocational Rehab QIA: Job Aide for Data Validation

1. Search for your patient by UPI#

The screenshot shows the 'Search for Patients' interface. At the top, there are navigation tabs: CROWN Home, Facility Dashboard, Patients (selected), Clinical, Facilities, Form 2744, and CROWN Reports. A 'Show Help' link is in the top right. On the left, a sidebar contains 'Search Patients' (selected), 'Admit Patient', 'Gap Patients', 'PART', and 'Action List'. Below the sidebar, it says 'Version Number : CROWNWeb 5.1.3_EQRS1.1-v1.16'. The main area is titled 'Search for Patients' and contains two sections: 'Patient Criteria' and 'Facility Criteria'. The 'Patient Criteria' section includes fields for '% Patient's Last Name', '% Patient's First Name', '% SSN', '% HICNUM', '1 CROWN UPI' (with 'ENTER UPI HERE' entered), '1 SIMS UPI', 'Gender' (Select One), 'Date of Birth: (select range or specific date)' (mm/dd/yyyy), and 'Date of Death: (select range or specific date)' (mm/dd/yyyy). The 'Facility Criteria' section includes '2 Facility CCN', '2 Facility NPI', and 'Facility DBA Name' (Select One). At the bottom, there is a 'Search' button (circled in red), a 'Reset' button, and a 'Display Results Per Page' dropdown set to '10'.

2. Click on your patient and navigate to the "View Patient Attribute History"

The screenshot shows the 'View Patient Attributes' page. At the top, there are navigation tabs: CROWN Home, Facility Dashboard, Patients (selected), Clinical, Facilities, Form 2744, and CROWN Reports. On the left, a sidebar contains 'Search Patients' (selected), 'Patient Search Results', 'Edit Patient', 'View Patient Attribute History' (circled in red), 'Admit/Discharge Summary', '2728', and 'Clinical Data Summary'. Below the sidebar, it says 'Admit Patient' and 'Gap Patients'. The main area is titled 'View Patient Attributes' and contains a 'Key Patient Info' section with fields for 'Patient's First Name', 'MI', 'Patient's Last Name', 'Suffix', 'Ethnicity', 'Date of Birth', 'Gender', 'SSN', 'Medicare Claim Number', and 'Patient's Self Reporting of Race and Ethnicity'. Below this is a 'Race (check all that apply)' section with checkboxes for 'White' (checked), 'Native Hawaiian or Other Pacific Islander', 'Asian', and 'American Indian/Alaska Nati'.

- You can see their history of Citizenship, medicare, employment, school, and Vocational Rehabilitation status.

The screenshot shows a web application interface for viewing patient attribute history. On the left is a navigation menu with options: Search Patients, Patient Search Results, View Patient Attributes, Edit Patient Attribute History, Admit Patient, Gap Patients, PART, and Action List. Below the menu is a version number: 5.1.3_EQRS1.1-v1.16. The main content area is titled 'View Patient Attribute History' and contains four tables:

- Citizenship Status History:**

Status	Effective Date
US Citizen	02/08/2017
- Medicare Enrollment Status History:**

Status	Effective Date
Currently enrolled in Medicare Coverage	04/03/2017
No Medicare Coverage	08/01/2015
No Medicare Coverage	08/01/2015
- Employment Status History:**

Status	Effective Date
Retired (Disability)	02/28/2017
- School Status History:**

Status	Effective Date
No School Status Selected	

This section provides a detailed view of two status history tables:

- School Status History:**

Status	Effective Date
No School Status Selected	
- Vocational Rehabilitation Status History:**

Status	Effective Date
No Vocational Rehabilitation Status Selected	

- Click on "Edit Patient Attribute History"
- When in Edit mode you can add and remove statuses.
 - To add statuses, click add status. Then choose a status on the drop down menu. After you chose a status, enter in the effective date. When you are done, hit submit at the bottom of the page

- b. To remove a status, click the checkbox next to the status you want to delete. When you have selected all the statuses you want to delete, click submit at the bottom of the page.
- c. You will need the date the status became effective.
- d. The reset button at the bottom of the page is to reset the page to the way you first opened it.

The screenshot displays three sections for managing status history:

- Employment Status History:** Contains one entry with Status 'Retired (Disability)', Effective Date '02/28/2017', and a 'Delete' checkbox. The Effective Date field is circled in red.
- School Status History:** Contains one entry with Status 'School Full Time' and an empty Effective Date field.
- Vocational Rehabilitation Status History:** Contains two entries, both with Status 'Referred to VR'. The 'Delete' checkbox for the second entry is circled in red.

At the bottom of the form, there are three buttons: 'Submit' (circled in red), 'Cancel', and 'Reset'.

6. The options you have to chose from:
 - a. **Citizenship**
 - i. US Citizen
 - ii. Non US citizen
 - iii. US Resident
 - iv. Foreign National US Resident
 - b. **Medicare**
 - i. Currently enrolled in Medicare Coverage (have to have a social security number)
 - ii. No medicare coverage
 - iii. Medicare Application Pending
 - c. **Employment** → **VERIFY FOR PREVALENT PATIENT POPULATION**
 - i. Employed Full Time
 - ii. Employed Part Time

- iii. Homemaker
- iv. Medical Leave of Absence
- v. Retired (Disability)
- vi. Retired due to age/preference
- vii. Student
- viii. Unemployed
- d. **School Status → VERIFY FOR PREVALENT PATIENT POPULATION**
 - i. Not in school
 - ii. School part time
 - iii. School full time
- e. **Vocational Rehab → VERIFY FOR PREVALENT PATIENT POPULATION**
 - i. Completed VR
 - ii. Currently in VR
 - iii. Declines VR
 - iv. Not eligible for VR
 - v. Referred to VR