



## *How to Participate*

### **Step 1:**

Those interested in participating in the 5-Diamond Patient Safety Program must register to participate at <http://www.qirn4.org/Clinical/5-Diamond-Program.aspx>

### **Step 2:**

Once you've received confirmation that you are registered, you may begin working on the first module [Patient Safety Principles](#). This module is a mandatory first module for all participants, each program year. This module should be completed within three months of submitting your application.

### **Step 3:**

Gather any necessary supporting documentation for the module (i.e. questionnaires, pre- or post-tests, etc.) and access the reporting form for the module.

### **Step 4:**

Submit any documents the module requires to be uploaded.

### **Step 5:**

Submit your completed Reporting Form.

### **Step 6:**

You will receive an email regarding the status of the submission. Updates to module status can be viewed on your participant summary page.

### **Step 7:**

Once the module has been approved, you may print your module certificate.

### **Step 8:**

Begin working on your next module.